

**MASSACHUSETTS NATIONAL GUARD
FULL-TIME MILITARY TOUR (ADOS)
VACANCY ANNOUNCEMENT**

**HUMAN RESOURCES OFFICE
2 RANDOLPH ROAD
HANSCOM AFB, MA 01731-3001**

EXPIRES: 21 August 2017

1. ELIGIBILITY. Applications are currently being accepted for the following FULL-TIME (ADOS) position from qualified MA ARNG personnel under the provisions of 32 USC 502(f)(2) IAW NGB Policy Memorandum #09-014 (FTNGDOS). This position is open to **ALL SOLDIERS IN THE MA ARNG of the specified rank who meet the requirements and competencies listed in the bulletin.** AGR Branch (NGMA-PEO-AGR) will accept applications until **1400 on 21 August 2017**

Position: Brigade SR Operations NCO CBRN Task Force C2	Location: Region I, Homeland Response Force, 13 Firetower Road, Rehoboth, MA
Rank: MSG	MOS/AOC: Immaterial
Unit POC: SGM Gary Mauk, 339-202-5234 Gary.e.mauk.mil@mail.mil SFC Steven J. Young, 339-202-6407 steven.j.young.mil@mail.mil	AGR Branch POC: SFC Vanessa Robinson-Jones, 339-202-3184 Applications accepted in a single PDF file attachment by email ONLY: ng.ma.maarng.mbx.agr-jobs@mail.mil
Salary: Full-time Military Pay & Allowances	Web Site: http://www.thenationsfirst.org/available-positions.html

Contingent upon availability of FY17 funding

2. QUALIFICATIONS:

- a. Soldier will not qualify for sanctuary as a result of the operational support order unless a waiver for through ARNG-HRH and approved by DARNG prior to the issuance of the order.
- b. Soldier is not currently serving on other FTNGDOS orders that may cause the member to exceed 2190 days (6yrs) as a result of this duty that would qualify for separation pay.
- c. Soldier is not a Permanent Technician or AGR (Technicians must attain waiver approved by the Adjutant General).
- d. Soldier is not within six months of ETS on the report day of the tour, unless waived.
- e. Soldier must meet the medical retention standards IAW Chapter 3, AR 40-501.
- f. Soldier is within commuting distance of the assigned duty station.
- g. Soldier is not under a suspension of favorable personnel actions per AR 600-8-2, Suspension of Favorable Personnel Actions.

h. Soldier, if female, must have a **NEGATIVE** pregnancy test within 15 days of order start date. IAW AR40-501, chapter 10 (b) Pregnancy is a disqualifying factor for entry onto any active duty greater than 30 days and for tour renewals.

i. Soldier must have a Human immune-deficiency virus (HIV) showing “green” in MODS (MEDPROS IMR) within the last 24 months.

j. Soldier is not under a suspension of favorable personnel actions per AR 600-8-2, Suspension of Favorable Personnel Actions.

k. Soldier Meets height and weight requirements in accordance with AR 600-9.

l. Frequent travel may be required.

m. Resume required for any relevant emergency management experience (i.e. Law Enforcement, Fire/Hazmat, medical, emergency response, and specialized training).

n. Applicants must possess a **SECRET** security clearance.

3. APPLICATION PROCEDURES:

a. ALL APPLICANTS will submit:

- (1) A copy of this announcement.
- (2) Completed FTNGDOS Checklist.
- (3) Statement from the Full-time Commander/AO/Directorate:
 - Soldier meets the height/weight standards.
 - Soldier is not flagged and is within good standing.
- (4) A filled out Standard Form 181 Race and National Origin Identification (dated August 2005).
- (5) Memorandum of understanding and concurrence from Commander.
- (6) Pre-Employment Reference Check.

NOTE: All required forms can be found at the following link:

<http://www.thenationsfirst.org/available-positions.html>

Any documentation missing requires a letter regarding the circumstances be enclosed in the application packet. Incomplete Applications will not be considered.

b. Applicants will then forward the completed packet thru their Chain of Command (CoC) for required documents and endorsement. The Major Sub-Command S1's will forward the completed packet to the AGR Jobs inbox. **In order to meet the submission deadline (Expiration date), allow your units at least 15 days to obtain documents pertaining to your packet thru the CoC. Do not send the request to your unit on the expiration date as this will not meet the 1400 deadline. **** Applications are accepted as one single file attachment via **EMAIL ONLY** (ng.ma.maarng.mbx.agr-jobs@mail.mil); **emails must be labeled on the subject line: Announcement Number, Title of Position and Applicant's Name.****

**All applicants will be notified in writing within 30 days after the selection board.
ALLOW YOURSELF AMPLE TIME TO COMPLETE ALL OF THE ABOVE ACTIONS**

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4. JOB DESCRIPTION:

The CBRN Task Force is organic to the Region I, HRF and serves as a capability package within the National Guard Bureau CRE Enterprise. The CBRN Task Force is comprised of National Guard Soldiers throughout the Massachusetts National Guard that can quickly and efficiently deploy to a CBRN incident. The fulltime ADOS staff maintains the readiness of the CBRN Task Force requirements, to include training, maintenance and future planning. The CBRN Task Force is currently looking for temporary full time ADOS support to fill the role as Brigade SR Operations NCO, with the roles and responsibilities as follows:

1. Supports the training readiness of units and personnel assigned to the 79th Troop Command through the use of various systems to include: AFCOS, ATRRS, DTMS, Web-UPS, DPRO and DTS.
2. Works with the Brigade Training Officer to complete the following:
 - a. Coordination with subordinate units and JFHQ-MA staff to support planning and execution of individual and unit level training events, including DMOSQ/PME school scheduling, IDT and AT training calendars and execution of special training events.
 - b. Schedules/conducts OIP inspections and prepares evaluation reports.
 - c. Coordinates with the JFHQ-DOMOPS office for requests for military support to civilian agencies.
 - d. Supports the preparation of quarterly Unit Status Reports.
 - e. Other duties as required.

Desired Competencies:

- Tactical / Emergency Operations Center and Battle Desk experience
- Operations NCO experience (company Level or higher)
- Staff experience (Battalion level or higher)
- Management experience

Knowledge:

- Defense Support of Civil Authorities (DSCA) / Civil Support Operations
- Automated Fund Control Orders Systems (AFCOS)
- Army Training Requirements and Resources System (ATRRS)
- Unit Personnel System / Command management System (UPS/CMS)
- Director's Personnel Readiness Overview (DPRO)
- Defense Travel System (DTS)

Skill:

- Communication (Written, Verbal, Presentation)
- Analytical
- Critical Thinking
- Negotiation and Mediation
- Organizational
- Research
- Microsoft Office

Ability:

- Influencing
- Collaborating
- Understanding / Comprehension
- Motivating

Please check <http://www.thenationsfirst.org/available-positions.html> for updates on job announcements.

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