

**MASSACHUSETTS NATIONAL GUARD  
FULL-TIME MILITARY TOUR (AGR)  
VACANCY ANNOUNCEMENT**

**HUMAN RESOURCES OFFICE  
2 RANDOLPH ROAD  
HANSCOM AFB, MA 01731-3001**

**EXPIRES: 17 November 2017**

**1. ELIGIBILITY.** Applications are currently being accepted for the following FULL-TIME (AGR) position from qualified MAARNG personnel under the provisions of 10 USC 681, Title 32 Section 502. This position is open to **ALL AVAILABLE OFFICERS CURRENTLY SERVING IN THE MASSACHUSETTS ARMY NATIONAL GUARD.** **The hiring of this position is contingent upon the availability of AGR resources and funding in the NGB FY18 authorizations voucher.** AGR Branch will accept applications until **1400 hours 17 November 2017.**

<b>Position: Recruiting &amp; Retention Officer (Special Branch Team)</b>	<b>Location:</b> Recruiting and Retention Battalion, Hanscom AFB, MA
<b>Max Rank: CPT Min Rank: 1LT</b> <b>Applicants with the rank of CPT must have less than 24 months TIG.</b>	<b>Branch: AMEDD Medical Service Corps (MS).</b> Any 70 Series MFA/67J
<b>Company POC:</b> CPT John Kula, 339-202-9107 <a href="mailto:john.d.kula2.mil@mail.mil">john.d.kula2.mil@mail.mil</a>	<b>AGR Branch POC: SSG Amy Conti 339-202-3112</b> <b>Applications are accepted as one PDF file attachment via email ONLY to the following address:</b> <a href="mailto:ng.ma.maarng.mbx.agr-jobs@mail.mil">ng.ma.maarng.mbx.agr-jobs@mail.mil</a>
<b>Salary:</b> Full-time Military Pay & Allowances	<b>Website:</b> <a href="http://www.thenationsfirst.org/available-positions.html">http://www.thenationsfirst.org/available-positions.html</a>

**2. QUALIFICATIONS:**

a. Officer must have completed BOLC to apply.

b. Basic branch officers may apply. If selected, individual will have 12 months to branch transfer to AMEDD. New AMEDD Appointments will require board approval by USAREC and IAW current AMEDD Officer Personnel Management Guidance and OSG. Entry Grade credit for basic branch officer transition into AMEDD will be calculated in accordance with (IAW) DoDI 6000.13. Officers may potentially lose rank and/or time in grade IAW current fiscal year phase point memo.

c. Selectees unable to attain board approval for new AMEDD appointment will not be retained on AGR duty.

d. Officer selected will be militarily assigned to the Recruiting and Retention BN and will be placed in the required duty position; Officer must have a valid Army MOS in order to qualify to apply for an AGR position.

e. Accessions into the AGR Program require the following Medical Fitness Standards:

1) Officer must have a favorable Periodic Health Assessment (PHA) IAW AR 40-501, Chapter 3, conducted within 12 months prior to initial entry into the AGR Program.

2) Officer must have a Human Immune Deficiency Virus (HIV) test within the last 24 months prior to initial entry into the AGR program IAW AR 600-110.

3) Officer must meet the body composition standards prescribed in AR 600-9.

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4) Officers who have a Physical Profile Serial (PULHES) that contains a “3” or a “4” must meet the requirements of AR 600-60 prior to entry in the AGR Program.

5) Officers having a favorable appointment physical examination (IAW AR 40-501, Chapter 2) or flight physical examination (IAW AR 40-501, Chapter 4) conducted within 12 months prior to initial entry into the AGR Program are not required to complete an additional PHA for entry in the AGR Program.

6) Periodic Health Assessments (IAW AR 40-501, Chapter 10) for entry in the AGR Program may be conducted at an active military treatment facility, an ARNG medical company, US Army Reserve medical company, or a civilian medical facility.

7) Pregnant female Officers are eligible to apply for AGR tours effective 03 February 2006 per NGB-ARH-S Policy Memo #06-014.

f. AGR personnel may not be eligible for or be receiving an immediate Federal Retirement Annuity (military or civilian).

g. Individuals entering into their initial AGR Tour must be able to serve at least (3) years in an active military status IAW AR 135-18, chapter 2, prior to completing 18 years of Active Federal Service (AFS).

h. Military technicians may not convert in-place to AGR status. An incumbent military Technician may only change to AGR status in conjunction with a different SPMD position, defined as a SPMD position with a different position number.

i. Any falsification of the eligibility requirements will result in immediate release from the AGR program.

j. Applicants must possess a valid state driver’s license and be qualified to operate a GSA leased vehicle.

k. Before applying for any AGR position, please talk to your state’s Incentive Manager in regards to Incentives Termination/Recoupment Rules.

l. Officers cannot apply if currently under a Suspension of Favorable Personnel Actions (FLAGGED).

m. Applicants must possess at least a SECRET security clearance in order to apply.

**n. Selected Officer will be in compliance with memorandum, National Guard Bureau, 16 Jan 2015, subject: SMOM 15-017, Screening of Title 32 Positions Of Significant Trust and Authority (POSTA) before being placed on AGR orders.** Applicants applying for POSTA positions must meet all the requirements listed prior to becoming eligible for acceptance into the AGR program. After State Level Checks have come back favorable, selected applicants will be hired in a temporary AGR status until NGB Level Checks come back favorable.

- Must not have a Type I or Type II Offense (See HQDA EXORD 193-14, Annex B)
- Must be able to produce a favorable National Agency Check with Law and Credit (NACLC)
- Must complete a Department of the Army Sensitive Duty Assignment Eligibility Questionnaire (DA Form 7424)
- Must not be listed on the National Sex Offender Public Website
- Must receive favorable results after completing a DD Form 369
- Must complete, and provide, a Behavioral Health Interview (DA Form 3822) to local RRBN CDR.

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Must have favorable results from:

- Department of Army Inspector General (DAIG)
- Criminal Investigation Division (CID)
- Office of Military Personnel File Review
- Army Substance Abuse Program

**3. APPLICATION PROCEDURES:**

**a. All applicants will submit the following documents to AGR BR**  
**(EXCEPT CURRENT MAARNG AGR OFFICERS SEE 3. b. BELOW)**

- 1) A copy of this announcement.
- 2) NGB Form 34-1, dated 20131111 (Application for Active Guard/Reserve AGR position)

Attach additional sheets of information, if necessary.

- 3) DA Form 705 (APFT Score Card) within the last 12 months.
- 4) DA photo taken within the past 12 months taken at a valid military multimedia site.
- 5) Statement from the Full-time Commander/AO/Directorate:
  - Officer meets the height / weight standards.
  - Officer is not flagged and is within good standing.
  - Officer is not on the DMD/ODD and scheduled to deploy within the next six

months.

- 6) Copy of all previous DD Form 214s and NGB Form 22s
- 7) Copy of last five OERS (if applicable)
- 8) Officer Record Brief (ORB) within the last 12 months.
- 9) Completed Standard Form 181 Race and National Origin Identification (dated August 2005).
- 10) Medical Protection System Individual Medical Readiness (IMR) record accessible through Army Knowledge Online (AKO). The IMR must be dated within the last 12 months.
- 11) Completed Pre-employment Reference Check Form

**b. Current MAARNG AGR Officers applying for this position will submit the following:**

- a. A copy of this announcement with contact information filled-in below.
- b. Photocopy a DA Form 705 (APFT Score Card) within the last 12 months.
- c. Statement from the Full-time Commander/AO/Directorate:
  - Officer meets the height / weight standards.
  - Officer is not flagged and is within good standing.
  - Officer is not on the DMD/ODD and scheduled to deploy within the next six

months.

- d. Copy of last three OERs.
- e. Copy of an ORB within the last 12 months.
- f. Full-time Commander/AO memo stating concur/non-concur with request for lateral reassignment.

**NOTE: All forms can be found at the following link:**  
<http://www.thenationsfirst.org/available-positions.html>

**Any missing documentation requires a letter of justification regarding the circumstances and must be enclosed in the application packet.**

b. Officers will then forward the completed packet to [ng.ma.maarng.mbx.agr-jobs@mail.mil](mailto:ng.ma.maarng.mbx.agr-jobs@mail.mil); **emails must be labeled on the subject line: Announcement Number, Title of Position and Applicant's Name.** All applicants will be notified in writing within 30 days after the selection board.

**CURRENT MAARNG AGR APPLICANTS ONLY CONTACT INFORMATION**

NAME: \_\_\_\_\_ MOS: \_\_\_\_\_ SMOS: \_\_\_\_\_  
 HOR: \_\_\_\_\_  
 HOME PHONE #: \_\_\_\_\_  
 WORK PHONE #: \_\_\_\_\_

**ALLOW YOURSELF AMPLE TIME TO COMPLETE ALL OF THE ABOVE ACTIONS**

**4. JOB DESCRIPTION:**

Serves as the Specialty Branch Officer Strength Manager. Recruits quality Commissioned Officers in the AMEDD, JAG, and Chaplain corps into the Massachusetts Army National Guard utilizing a variety of commissioning sources. Responsible for finding qualified candidates and bringing them through the accessions process to include coordinating with branch chiefs to accept quality applicants, processing packets through USAREC for approval, and initiating incentives contracts. Conducts briefings to unit leadership and facilitates the placement of officers through coordination with the G1 and the MSCs.

**Please check <http://www.thenationsfirst.org/available-positions.html> for updates on job announcements.**

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