

**MASSACHUSETTS NATIONAL GUARD
FULL-TIME MILITARY TOUR (ADOS)
VACANCY ANNOUNCEMENT**

**HUMAN RESOURCES OFFICE
2 RANDOLPH ROAD
HANSCOM AFB, MA 01731-3001**

EXPIRES: 11 February 2018

1. ELIGIBILITY. Applications are currently being accepted for the following FULL-TIME (ADOS) position from qualified MA ARNG personnel under the provisions of 32 USC 502(f)(2) IAW NGB Policy Memorandum #09-014 (FTNGDOS). This position is open to **ALL SOLDIERS IN THE MA ARNG of the specified rank who meet the requirements and competencies listed in the bulletin.** AGR Branch (NGMA-PEO-AGR) will accept applications until **1400 on 11 February 2018.**

Position: Communications Planner	Location: Region 1 Homeland Response Force, Natick, MA
Min Rank: SSG Max Rank: SFC	MOS/AOC: 25 Series
Unit POC: SFC Steven Young, 339-202-6407 steven.j.young.mil@mail.mil	AGR Branch POC: SSG Amy Conti, 339-202-3112 Applications accepted in a single PDF file attachment by email ONLY: ng.ma.maarng.mbx.agr-jobs@mail.mil
Salary: Full-time Military Pay & Allowances	Web Site: http://www.thenationsfirst.org/available-positions.html

Contingent upon availability of FY18 funding

2. QUALIFICATIONS:

- a. Soldier will not qualify for sanctuary as a result of the operational support order unless a waiver for through ARNG-HRH and approved by DARNG prior to the issuance of the order.
- b. Soldier is not currently serving on other FTNGDOS orders that may cause the member to exceed 2190 days (6yrs) as a result of this duty that would qualify for separation pay.
- c. Soldier is not a Permanent Technician or AGR (Technicians must attain a waiver approved by the Adjutant General).
- d. Soldier is not within six months of ETS on the report day of the tour, unless waived.
- e. Soldier must meet the medical retention standards IAW Chapter 3, AR 40-501.
- f. Soldier is within commuting distance of the assigned duty station.
- g. Soldier, if female, must have a NEGATIVE pregnancy test within 15 days of order start date.
- h. Soldiers must have a minimum physical profile of 132221. Soldiers who have a Physical Profile serial (PULHES) that contains a “3” or “4” must meet the requirements of AR 600-60 prior to entry into this position. Soldiers may not have a shaving profile (waiver not authorized).

- i. Soldier must have a Human immune-deficiency virus (HIV) showing “green” in MODS (MEDPROS IMR) within the last 24 months.
- j. Soldier is not under a suspension of favorable personnel actions per AR 600-8-2, Suspension of Favorable Actions.
- k. Meets height and weight requirements in accordance with AR 600-9.
- l. Must have a valid civilian driver’s license and reliable transportation.
- m. Must have Secret or Interim Secret Security Clearance.

3. APPLICATION PROCEDURES:

a. ALL APPLICANTS will submit:

- (1) A copy of this announcement.
- (2) Completed FTNGDOS Checklist.
- (3) Pre-Employment Reference Check.

NOTE: All required forms can be found at the following link:

<http://www.thenationsfirst.org/available-positions.html>

Any documentation missing requires a letter regarding the circumstances be enclosed in the application packet. Incomplete Applications will not be considered.

Applicants will then forward the completed packet thru their Chain of Command (CoC) for required documents and endorsement. The Major Sub-Command S1's will forward the completed packet to the AGR Jobs inbox. **In order to meet the submission deadline (Expiration date), allow your units at least 15 days to obtain documents pertaining to your packet thru the CoC. Do not send the request to your unit on the expiration date as this will not meet the 1400 deadline. **

Applications are accepted as one single PDF file attachment via **EMAIL ONLY** (ng.ma.maarng.mbx.agr-jobs@mail.mil); **emails must be labeled on the subject line: Announcement Number, Title of Position and Applicant’s Name.**

ALLOW YOURSELF AMPLE TIME TO COMPLETE ALL OF THE ABOVE ACTIONS

All applicants will be notified in writing within 30 days after the selection board.

4. JOB DESCRIPTION:

The Region I HRF is a capability package within the National Guard Bureau CBRN Response Enterprise (CRE). The Region I HRF is comprised of National Guard Soldiers throughout the New England region that can quickly and efficiently deploy to a CBRN incident. The fulltime staff maintains the readiness of the HRF, to include training and future planning. The Region I HRF is currently looking for Full Time National Guard Duty – Other Training Duty (FTNGD-OTD) support to fill the role as the Communications Planner. Duties and responsibilities include:

- Oversee the daily operation and maintenance of all assigned communication equipment.
- Ensures personnel are trained and understand how to operate the technology to meet operational requirements.
- Primary representative for the HRF S6 section and the Air National Guard Joint Incident Site Communications Capability (JISCC) teams.
- Sustains the mission capability of the JISCC and all components; trouble tickets are submitted, tracked and corrected for any deficiencies.
- Updates and distributes HRF Enterprise Emails and validates Rapid Notify functions.
- Certifies that data and information systems are up to date and are mission capable
- Makes strategic and tactical decisions during training exercises and real life events that positively impacts and boosts network and communication capabilities.
- Verifies all HRF S6 documentation such as Section Continuity Book, Standard Operating Procedures, Operations Orders, Annexes and Appendices are up to date and mission compliant.
- Coordinates / Interoperates with external agencies pertaining to communication and networking requirements.
- Responsible for S6 plans and communication functions that support the HRF C2 and subordinate element missions to include the 102nd and 104th JISCC Systems.
- Plans all aspects of communications for all pertinent information on missions that are critical to the HRF's continued success.

Eligibility: Current Non-Commissioned Officers in the MAARNG in the grade of E6-E7 who meet the requirements and competencies listed below. Applicants considered may have to be transferred or attached to the 26th Maneuver Enhancement Brigade if required.

Desired Competencies:

- Experience planning signal support in response to CBRN Response Element (CRE) and Domestic Operations
- Experience installing communication devices in response to CRE and Domestic Operations
- Ability to maintain end user network and radio devices
- Experience in the deployment of a JISCC terminal in support of CRE and Domestic Operations

Knowledge:

- Defense Support of Civil Authorities (DSCA) / Civil Support Operations
- ICS / NIMS / HRF
- Emergency Management / Response
- Domestic Communications Operations

Skill:

- Communication (Written, Verbal, Presentation / Multi-media)
- Analytical
- Critical Thinking
- Negotiation and Mediation
- Organizational
- Research
- Microsoft Office

Ability:

- Influencing
- Collaborating
- Understanding / Comprehension
- Motivating

Please check <http://www.thenationsfirst.org/available-positions.html> for updates on job announcements.

MASSACHUSETTS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER