



**DEPARTMENT OF THE AIR FORCE
MASSACHUSETTS NATIONAL GUARD**

Human Resources Office
2 Randolph Road
Hanscom AFB, Massachusetts 01731-3001



ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT #104-23-010

OPEN DATE: 20 October 2022

EXPIRATION DATE: 20 November 2022

Open To: 104 FW On-Board AGRs

Number of Positions: 1
Position Title: Aerospace Ground Equipment Superintendent
Unit/Duty Location: 104th Fighter Wing, Westfield, Massachusetts 01085
Minimum/Maximum Grade Authorized: MSgt/ E7 – SMSgt/E8
Duty AFSC: 2A6XX/2A7XX
Required ASVAB: NA
Security Clearance: NA
PULHES: NA
Position POC: CMSgt Jeffery St Jean, 413-568-9151 ext. 698-1322
jeffrey.stjean@us.af.mil

Technician Advertisement Refer to: <https://www.usajobs.gov/GetJob/ViewDetails/683915900>

HRO Remote: 413-568-9151 ext. 698-1290 / 698-2509 // 104FW.HROREMOTE@us.af.mil

POSITION IS CONTINGENT UPON THE AVAILABILITY OF FUNDS AND RESOURCES

****MUST PROVIDE PROOF OF COVID VACCINATION BEFORE COMING ON BOARD****

*****E-8/CONTINGENT UPON THE AVAILABILITY OF CONTROLLED GRADE*****

SPECIALTY SUMMARY:

Maintains aerospace ground equipment (AGE) to support aircraft systems or subsystems. Manages AGE functions and activities. Related DoD Occupational Subgroup: 160200.

DUTIES AND RESPONSIBILITIES:

1. Performs scheduled and unscheduled maintenance on AGE. Inspects, tests, and operates AGE to determine equipment serviceability and proper operation. Diagnoses mechanical and electronic circuitry malfunctions using visual and auditory senses, test equipment, and technical publications. Removes, disassembles, repairs, cleans, treats for corrosion, assembles, and reinstalls AGE accessories and components. Stencils and marks AGE. Services equipment with fuel, oil, coolant, water, hydraulic fluid, and air. Operates, cleans, inspects, and services AGE towing vehicles. Maintains vehicle forms. Provides dispatch service for AGE, including positioning equipment to support aircraft maintenance and flying operations.
2. Diagnoses malfunctions and repairs AGE. Evaluates and performs troubleshooting on AGE before assigning repair action. Inspects and approves completed maintenance actions. Prepares AGE for storage, shipment, and mobility deployment. Solves repair problems by studying drawings, wiring diagrams and schematics, and technical publications. Uses automated maintenance system to monitor maintenance trends, analyze equipment requirements, maintain equipment records, and document maintenance actions. Analyzes and repairs ground support equipment using conventional and digital multimeters, voltmeters, ohmmeters, oscilloscopes, circuit card testers and hand tools. Maintains AGE external fuel and grounding systems. Performs battery serviceability checks. Stores, handles, uses, and disposes of hazardous material and waste according to environmental standards.

3. Plans and organizes AGE maintenance activities. Establishes production controls and standards. Interprets and implements policy directives and instructions pertaining to maintenance, including environmentally safe maintenance practices. Determines resource requirements, including facilities, training, equipment, and supplies. Inspects maintenance activities, evaluates resource use, and recommends corrective actions. Determines equipment serviceability criteria when it does not exist.

LENGTH OF TOUR

Initial AGR tour orders are probationary. The probationary period will be a minimum three years and a maximum of six years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

SPECIAL REQUIREMENTS

Experience managing AGE functions and activities.

Normal color vision as defined in AFI 48-123, *Medical Examinations and Standards*.

MINIMUM QUALIFICATION REQUIREMENTS

Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.

1. Air National Guard members must meet the physical qualifications outlined in AFI 48-123 prior to entry on AGR duty.
2. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
3. Applicants who do not hold the duty AFSC for the advertised position must meet minimum ASVAB requirements.
4. Must meet any Special Requirements as specified in the Position Description.
5. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.
6. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
7. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Officers may not enter into the AGR program in an overgrade status.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
11. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
12. Entry/retention requirements for AFSCs are outlined in the AFECD/AFOCD.

APPLICATION REQUIREMENTS

1. NGB Form 34-1, signed (<https://www.massnationalguard.org/index.php/careers/available-positions.html>)
2. Current Report of Individual Personnel (RIP): Obtain from Virtual Military Personnel Flight (vMPF); <https://w45.afpc.randolph.af.mil/AFPCSecureNet40/CheckPortal.aspx>)
3. AF Form 422: Must be obtained and verified within 6 months from your Medical Group
4. myFitness Individual Tracker Report: Current, passing within 12 months
<https://myfss.us.af.mil/USAFCommunity/s/login/?ec=302&startURL=%2FUSAFCommunity%2Fs%2F>)
5. SF 181, Ethnicity and Race Identification (<https://www.massnationalguard.org/index.php/careers/available-positions.html>)
6. Pre-Employment Reference Check Form
(<https://www.massnationalguard.org/index/php/careers/available.positions.html>); not required for permanent on-board AGRs)
7. Last 3 EPRs (AFPC Secure, PRDA; <https://w45.afpc.randolph.af.mil/AFPCSecureNet40/CheckPortal.aspx>)

- Applications must be submitted by email NLT 2359 on the advertisement expiration date
- Include ONLY the documents listed above
- If submitting application by email, all required documents must be submitted as **one .pdf file (no adobe portfolios please)** to 104fss.agrjobapps.org@us.af.mil

SUBJECT LINE OF EMAIL SUBMISSION MUST CONTAIN FULL BULLETIN NUMBER

***NOTE: To combine files in one PDF, you must print any secure and/or digitally signed documents to "Microsoft PDF."
Once printed, you can combine the newly printed PDF files with all other application documents.***