



DEPARTMENT OF THE AIR FORCE MASSACHUSETTS NATIONAL GUARD

Human Resources Office
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ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT #102-24-19

OPEN DATE: 10 January 2024

EXPIRATION DATE: 08 February 2024

Open To: All members eligible to become members of the Massachusetts Air National Guard and holding a 1N271X, 1N371X or 1N47XX AFSC.

Number of Positions:	One
Position Title:	Cryptologic Intelligence Analyst Supervisor
Unit/Duty Location:	101 st Intelligence Squadron, Otis ANGB, MA
Minimum/Maximum Grade Authorized:	MSgt/SMSgt E-8
Duty AFSC:	1N292
Required ASVAB:	1N271X A/64, 1N371X, 1N47XX G/62
Security Clearance:	TS/SCI
PULHES: 1N2X1X	P=3, U=2, L=3, H=1, E=2, S=1
1N371X	P=3, U=3, L=3, H=1, E=2, S=1
1N47XX	P=3, U=3, L=3, H=2, E=2, S=1

POC: CMSgt Daniel G. Savary, Comm: (508) 968-7744, email: daniel.savary.1@us.af.mil

HRO Remote: Ms. Kimberly Brown, Comm: (508) 968-4596, email: 102.IW.HRO.Org@us.af.mil

****POSITION IS CONTINGENT UPON THE AVAILABILITY OF FUNDS AND RESOURCES***

PCS Authorized

SPECIALTY SUMMARY:

Supervises and directs cryptologic intelligence and other intelligence activities associated with the collection, analysis, production, and dissemination of intelligence. Related DoD Occupational Subgroup: 123000, 12300, 123200, 124300, 124100, 124200, and 124300.

DUTIES AND RESPONSIBILITIES:

Manages intelligence analysis functions and activities in all domains. Oversees efforts to collect, exploit, develop, and produce intelligence information for dissemination to key leadership and consumers across the US Intelligence Community and foreign partners.

Directs, plans, and organizes analytical and cryptologic activities in support of Air Force, Joint, and Coalition intelligence, surveillance, and reconnaissance (ISR) operations to support strategic, operational, and tactical requirements. Realigns mission priorities to support changing requirements. Recommends new processes and procedures to enhance mission effectiveness. Authors time-sensitive intelligence reports in accordance with established guidelines to support decisions makers. Identifies and disseminates real-time threat warning information in support of DoD objectives.

Designs and develops organizational charts to show lines of authority and placement of responsibilities for performance of functions. Develops production controls and standards. Improves procedures and work methods to ensure maximum efficiency of personnel use and operations. Estimates requirements for space, equipment, supplies, and facilities.

Manages analysis and production activities. Assigns projects to subordinates and establishes work priorities. Develops and evaluates analytical processes and techniques to facilitate target development. Oversees intelligence reporting efforts to ensure compliance with established guidelines and procedures.

Develops, manages, reviews, and evaluates intelligence production processes. Ensures cryptologic exploitation activities are conducted in support of warfighter requirements. Additionally, satisfies national, strategic, operational, and tactical tasked objectives. Supports intelligence agencies including the National Security Agency, Defense Intelligence Agency, and National Reconnaissance Office.

Administers intelligence training programs for aircrew, security forces, explosive ordnance disposal, and others. Provides support to mission planning and execution. Manages personnel to ensure tailored collection planning, threat analysis, and intelligence expertise is readily available to develop detailed execution plans for multi-domain operations.

Supervises ISR Operations. Oversees the production and dissemination of intelligence materials. Establishes intelligence collection requirements. Provides current situational awareness and ISR management for execution of tasking orders. Oversees the management, supervision, and performance to targeting and human intelligence (HUMINT) operations.

SPECIAL REQUIREMENTS:

Knowledge:

Knowledge is mandatory of: Signals Intelligence (SIGINT) activities; service cryptologic elements; national agencies and joint service relationships; data processing; reporting; collection and analysis systems; and missions and functions of cryptologic activities.

Education: Not used.

Training: Not used.

Experience:

Qualification in and possession of AFSC 1N271X, 1N371X, or 1N47XX is mandatory. Also, experience managing Cryptologic Intelligence and/or CNO personnel, activities, and programs is mandatory.

For award and retention of AFSC 1N292:

When required for a current or future assignment, must successfully complete and pass a Counterintelligence (CI) polygraph examination and meet all customer access eligibility requirements. Airmen unable to access mission, systems, and/or facilities after 12 months of investigation/security screening will be considered for change of assignment, retraining or separation. Must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, *Computer Security*.

Specialty requires routine access to Tier 5 (T5) information, systems or similar classified environment. Completion of a current T5 Investigation IAW DoDM 5200.02, AFMAN 16-1405, Air Force Personnel Security Program, is mandatory.

MINIMUM QUALIFICATION REQUIREMENTS:

1. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.
2. Air National Guard members must meet the physical qualifications outlined in DAFMAN 48-123 prior to entry on AGR duty.
3. An applicant on a medical profile may apply for AGR tours as long as they meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
4. Must meet any Special Requirements as specified in the Position Description.
5. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.
6. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
7. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Officers may not enter into the AGR program in an overgrade status.
8. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
9. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
10. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
11. Entry/retention requirements for AFS are outlined in the AFECDA/AFOD.

LENGTH OF TOUR:

Initial AGR tour orders are probationary. The probationary period will be a minimum three years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

APPLICATION REQUIREMENTS:

- ☐ 1. NGB Form 34-1, signed <https://massnationalguard.org/assets/ngb-form-34-1.pdf>
 - ☐ 2. Current Report of Individual Personnel (RIP): Obtain from Virtual Military Personnel Flight (vMPF) – Self-Service Actions
 - Select “Personal Data”
 - Select “Record review/Update”
 - Scroll to bottom on left hand panel click “view/print all pages”
 - A printer friendly window should pop up to print, if not, right click on page and scroll down to print
 - ☐ 3. Copy of last promotion order (OFFICERS ONLY) may be obtained from PRDA
 - ☐ 4. AF Form 422: Must be obtained and verified by Medical Group within 6 months of submission
 - *For enlisted members **NOT** part of the MA ANG the AF 422 **MUST** be within 2 years
 - *For officers **NOT** part of the MA ANG **OR** commissioning opportunity the AF 422 **MUST** be within 1 year and include the following:
 - Purpose of physical: Commissioning / Officer Transfer / Officer Reappointment
 - Date of physical exam / PHA / RCPHA
 - Physical is cleared for Commission / Officer Transfer / Reappointment Statement
 - ☐ 5. MyFSS Fitness Report: Current, passing within 12 months
 - ☐ 6. SF 181, Ethnicity and Race Identification <https://massnationalguard.org/assets/sf-181.pdf>
 - ☐ 7. Pre-Employment Reference Check Form <https://www.massnationalguard.org/assets/pre-employment-reference-check2.pdf> (not required for current permanent MA ANG AGRs)
 - ☐ 8. CORI, signed (not required for current permanent MA ANG AGRs)
<https://www.massnationalguard.org/assets/cori-request-baker--2016.pdf>
 - ☐ 9. Copy of driver’s license, front and back (not required for current permanent MA ANG AGRs)
 - ☐ 10. Last 3 EPR/OPR ***A MFR must be submitted for any missing EPR/OPR**
 - ☐ 11. Retraining Acknowledgment Document (required for applicants who do not hold the AFSC – Contact HRO-Remote for template)
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- ☐ Use the Wingman concept to proof read application
 - ☐ All required documents must be submitted electronically as **ONE** .pdf file to Ms. Kimberly E. Brown NLT 2359 on the advertisement expiration date
 - ☐ Include **ONLY** the documents listed above